###### **Department of Communication Sciences and Disorders**

###### **Summer 2019 Clinic Calendar**

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| 5/28/19 | First day of Summer Class/Clinical Meetings |
| 5/28/19 | Off-Campus meeting at 8 am with Donna Brown  **Room 102 University Hall** |
| 5/28/19 - 5/31/19 | Clinical/Client meetings with Supervisors |
| 6/3/19 | Therapy sessions begin for clinical students   * Exchange telephone numbers with Clinical Educators and clients |
| 6/7/19 | Forms due to Heather Woodruff from Off- Campus clinicians   * Clinical Agreement form signed by both supervisor and clinician * Off-Campus:   + Supervisor Information form   + Copy of Supervisor current license and ASHA card   + Clinical Population form |
| 6/17/19 | Treatment Plans due to supervisors |
| 6/28/19 | Mid-term grade form due to Heather Woodruff and entered into Calipso |
| 7/4/19 | Closed for University Holiday |
| 7/30/19 | Last day of therapy sessions |
| 7/31/19 | Treatment make up day, if needed |
| 8/1/19 – 8/5/19 | Clinical reports finalized   * Do not staple or hole punch the report * Inform office staff a report is in the file ready to be mailed   Practicum and Internship final grades are due to Gail on 8/7   * All forms must be signed by both graduate clinician and supervisor |
| 8/6/19 | Last day of summer classes   * Students should not plan to leave until after this date |