RECORDING TAPES

The office staff will dispense appropriate recording tapes to each student on an as-needed basis. All recording materials should be returned to the office staff, as these recordings are confidential. After an evaluation report is completed, if taped, the recording material is labeled and given to the office staff or the clinical educator. Since records of intervention sessions or evaluations are confidential, they should be viewed in the clinic. Students may check with the Clinic office to find a room for viewing the recording.

All recording materials are to be erased if they are returned to the office.

Clinicians are to provide their own tape recorders, calculators, and pen lights for therapy and evaluations.